

VICE PRESIDENT – JOB DESCRIPTION

Vice President

The AWP Vice President is elected for a two-year term. The board meets every other month, typically on the first Friday of that month.

1. General: Acts as the president/chair in his or her absence; assists the president/chair on other specified duties.
2. Special Responsibilities: Frequently assigned to a special area of responsibility, such as website guru, media, annual dinner, facility, resource/library or personnel.
3. Works with president/chair to identify and groom candidates for future board needs.

Some organizations choose to make the vice president, explicitly or implicitly, the president-elect.

Last Updated: 9/10/07